

MINUTES OF THE MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON TUESDAY 20 JULY 2010 AT 7.00PM IN WOOTTON COMMUNITY PRIMARY SCHOOL, CHURCH ROAD, WOOTTON BRIDGE.

Present: Councillor Ken Morris (Chairman)  
Councillors Dick Doran, Brian Ballard, Barrie Hailstone, Peter Mundell,  
Roy Murphy, Rob Ashley

Also present: 7 Members of the public  
1 Member of the Press  
Mrs L Smith Parish Clerk  
Ms V Cooper Acting Clerk

Matters raised during the Open Forum

- *No matters were raised during the Open Forum.*

The Clerk reminded members of the public that they are able to speak on any agenda item at Parish Council meetings and in the Open Forum but process needs to be followed.

1. APOLOGIES FOR ABSENCE.

**10/271.** Apologies for absence were received from Councillors B Abraham, S Porter and S Fulford.

2. MINUTES.

**10/272.** RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 15 JUNE 2010 BE APPROVED AS A CORRECT RECORD AND SIGNED BY THE CHAIRMAN.

3. DECLARATIONS OF INTEREST.

**10/273.** Councillor D Doran – Personal and prejudicial – Matters relating to Tesco Express.  
Councillor D Doran – Personal and prejudicial – Matters relating to Rectory Drive.  
Councillor R Murphy – Personal and Prejudicial – Matters relating to the WICI.

4. MATTERS ARISING.

Progress reports only.

**10/274. Recreation Ground Toilets.** (Minute 10/238)

No specification is available from Property Services, but any renovation would need to be DDA compliant. Bearing in mind the present global financial position, no funding is available to go ahead with the renovation of the toilets at this time.

**10/275. Parish Councillor & Parish Clerk Training** (10/255)

A training session was attempted but a number of Councillors could not attend. This has been put on hold until a later date.

**10/276. Free Car Parking signs in the High Street** (Minute 10/270).

Highways have been approached about putting up signs further from the entrance of Brannon Way. Highways will be costing this shortly but they do not have any funding to erect new signs at this time. The Parish Council will therefore need to consider if this is something they wish to fund.

**10/277. Parking on the slipway in Mill Square.** (Minute 10/270).

Councillor Abraham has contacted the Director of Neighbourhoods & Environments and is waiting for a response.

**10/278. Toilets in Brannon Way** (Minute 10/270).

Issues have been raised regarding the cleanliness of the toilets in Brannon Way. This matter has been taken up with the Isle of Wight Council.

**10/279. Tesco Express** (Minute 10/245 & 10/246)

Correspondence had been received from a local resident of Rectory Drive regarding residents feeling that their road has been blighted by the new Tesco Express Store, with suggestions being made as to how to reduce the impact.

**10/280. Footpath by the Sloop** (Minute 10/237)  
Cut trees are still an issue. The ENO will be contacted.

**10/281. Highways – Walking the Road in New Road** (Minute 10/220)  
This has not yet taken place. An email has been sent to Highways chasing this up.

5. PLANNING APPLICATIONS.

To comment on the following applications:-

**10/282.** Application No. P/00977/10 TCP/00193/R  
Proposed construction of three tree house holiday units and parking.  
Land to the west of Westwood Cottage, Brocks Copse Road, Wootton Bridge.  
RESOLVED – THAT THE PARISH COUNCIL OBJECTS TO APPLICATION P/00977/10 TCP/00193/R AS IT FALLS OUTSIDE OF THE VILLAGE DEVELOPMENT ENVELOPE AND CONCERN WAS RAISED ABOUT AN INCREASE IN VEHICLE ACCESS TO THE LANE.

**10/283.** Application No. P/00933/10 TCP/01221/B  
Proposed extension to existing front entrance hall.  
12 Palmers Road, Ryde, Isle of Wight.  
RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO PLANNING APPLICATION P/00933/10 TCP/01221/B

**10/284.** Application No. P/00871/10 TCP29416/B  
Demolition of garage, proposed single storey extension to provide additional living accommodation.  
6 Rectory Close, Wootton Bridge, Ryde, Isle of Wight.  
RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/00871/10 TCP29416/B

**Urgent planning matters: Any other planning applications received after the Agenda was published:-**

**10/285.** P/00958/10 TCPL/12184/N  
Provision of canopy and lanterns to rear terrace  
Sloop Inn, Mill Square, Wootton Bridge.  
RESOLVED – THAT THE PARISH COUNCIL NEEDS MORE INFORMATION ON APPLICATION P/00958/10 LCPL/12184/N BEFORE MAKING A DECISION

**10/286.** P/00959/10 LBC/12184/M  
LBC for provision of canopy and lanterns to rear terrace.  
Sloop Inn, Mill Square, Wootton Bridge  
RESOLVED – THAT THE PARISH COUNCIL NEEDS MORE INFORMATION ON APPLICATION P/00959/10 LBC/12184/M

**10/287.** P/00990/10 TCP/19567/B  
Alterations and conversion of garage to annexed accommodation, terrace, detached open fronted double bay garage/cart shed.  
Orchard Court, Woodside Road, Wootton Bridge  
RESOLVED – THAT THE PARISH COUNCIL OBJECTS TO APPLICATION P/00990/TCP/19567/B AS IT FALLS OUTSIDE OF THE VILLAGE DEVELOPMENT ENVELOPE.

**10/288.** P/01030/10 TCP/06470/C  
Demolition of conservatory, proposed single storey rear extension to form enlarged kitchen, dining room/lounge.  
67 Station Road, Wootton Bridge  
RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO P/01030/10 TCP/06470/C

**To ratify the decision on the following Planning Applications following Councillor B Abraham's discussion with the Planning Officer after his visit to the site:-**

**10/289.** P/00732/10 TCP/22290/J

Revision to development approved under P/00409/07 to allow installation of a canopy and service yard gates.

Land at junction of High Street and Rectory Drive, Wootton Bridge.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/00732/10 TCP/22290/J.

**10/290.** P/00763/10 A/02381/B

1 x illuminated fascia sign; 1 x illuminated projecting sign; 2 x non-illuminated double sided pole mounted signs; vinyls.

Land at junction of High Street and Rectory Drive, Wootton Bridge.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/00763/10 A/02381/B.

**10/291.** P/00764/10 A/02381/C

1 x illuminated double sided pole mounted forecourt sign.

Land at junction of High Street and Rectory Drive, Wootton Bridge.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/00764/10 A/02381/C.

**To receive any notices of planning decisions, appeals, Tree Preservation Orders. etc.**

**10/292. Tree Preservation Order**

TPO/1994/7 - Rowlands, 25 Station Road, Wootton Bridge

TPO/1981/21 – Court Lodge, Woodside Road

**10/293. Decisions.**

Members were informed of the following decisions received since the last meeting.

P/00688/10 TCP/30141 – Withdrawn

P/00606/10 TCP/30146 – Refusal

P/00721/10 TCP/17781/E – Withdrawn

**10/294. Appeals**

P/00002/10 – Lawful Development Certificate for continued use of Property as residential.

Buttercup Barn, Palmers Road.

Any comments need to be made to Planning no later than 28 July 2010.

6. WAY AHEAD MEETING

**10/295. Report on the outcome of the working group who met on the 13<sup>th</sup> July 2010 to consider the future role of the Parish Council.**

The working group discussed future funding/financial opportunities now that grant funding had dried up. Ideas were put forward about maximising the best use of the Help & Information Centre, which now need to be looked at in more detail.

RESOLVED – THAT ANOTHER WORKING GROUP WILL BE SET UP TO INVESTIGATE THE IDEAS PUT FORWARD ABOUT MAXIMISING THE BEST USE OF THE HELP & INFORMATION CENTRE.

7. YOUNG PEOPLE'S REQUIREMENTS IN THE VILLAGE.

To welcome the Youth Club member to the meeting and to discuss youth issues in the village.

**10/296.** There were no Youth Club representatives at the meeting.

**10/297.** The Parish Council were advised that a meeting was held two weeks ago regarding the reorganisation of the Youth Service. Things remain up in the air.

8. COMMUNITY WIND TURBINE

**10/298. To receive the presentation from the proposed providers of a Community Wind Turbine.**

Mr Rogers, the local landowner who had offered the land for a Community Wind Turbine, referred to the proposed provider no longer feeling it was viable to carry out a feasibility study at their own cost in the current economic climate. Mr Rogers stated that his offer of land is still there but for anything to go forward there would need to be an expression of interest from the community, led

by the Parish Council. Mr Rogers also referred to Solar Farms which tie in well with wind turbines.  
RESOLVED – THAT A SMALL WORKING GROUP WILL BE SET UP TO DISCUSS THE WAY FORWARD WITH THE OFFER OF THE LAND FOR A COMMUNITY WIND TURBINE.

9. COMMUNITY ALLOTMENTS

**10/299. To decide whether to investigate the possibility of land at Quarr Abbey for a community allotment.**

It was reported that the new Abbot is interested in making the land at Quarry Abbey available to local people or organisations for growing produce in return for a proportion of this being offered to the Abbey shop for sale.

RESOLVED – THAT COUNCILLOR D DORAN WILL EXPLORE THE POSSIBILITY OF LAND AT QUARR ABBEY FOR A COMMUNITY ALLOTMENT.

10. COMMUNITY FLOOD PLAN

**10/300. To discuss the way forward with the Community Flood Plan.**

Information had been emailed to Members on 13 July 2010 regarding the development of Community Flood Plans for the Isle of Wight. The Parish Council need to decide if they want to practice their Community Flood Plan alongside the Exercise Watermark in March 2011.

RESOLVED – THAT MORE INFORMATION SHOULD BE SOUGHT REGARDING THE COMMUNITY FLOOD PLAN AND THIS MATTER BE DISCUSSED AT THE NEXT MEETING.

11. OLD SCHOOL BUILDING IN NEW ROAD

**10/301. Consider information received about the possibility of the Old School Building becoming a listed building.**

The Clerk had obtained information from English Heritage regarding the main principles for applying for a building to have listed status. There is also a Local Listing which needs to meet two or more of the criteria set out. The next phase of nominations for the Local Listing will be assessed by the review panel on the 24<sup>th</sup> August this year, with nominations needing to be sent in by the 9<sup>th</sup> August. Discussion took place about the pros and cons of the Old School Building being listed.

RESOLVED – THAT THE LOCAL MEMBER WILL BE APPROACHED TO ASCERTAIN MORE DETAILS ABOUT THE FUTURE OF THE OLD SCHOOL BUILDING BEFORE TAKING THE ISSUE ABOUT LISTED STATUS FURTHER.

12. COMMUNITY GOVERNANCE & POLLING PLACES & DISTRICT REVIEW

**10/302. To consider formulating a submission regarding boundaries and electoral arrangements.**

Information had been emailed to Members on 13 July 2010 regarding the Community Governance & Polling Places & District Reviews. This will cover all aspects relating to boundaries and electoral arrangements of Parish and Town Councils on the Isle of Wight. The date for initial submissions is 1<sup>st</sup> October 2010, with a further period for comments to be made on the Draft Recommendations when they are published on 30<sup>th</sup> November 2010.

RESOLVED – THAT THE SUBMISSION REGARDING BOUNDARIES AND ELECTORAL ARRANGEMENTS BE PUT ON THE AGENDA FOR THE SEPTEMBER PARISH COUNCIL MEETING FOR FURTHER DISCUSSION AND COMMENTS.

**The following urgent item was discussed which was not on the Agenda.**

12a) PROPOSED CONSTITUENCY BOUNDARY CHANGES

**10/303. To discuss the Proposed Constituency Boundary Changes and the possibility of part of the Island being added to a Mainland Constituency.**

Information was provided about a proposal being made to Parliament in the next week to reduce the number of members of Parliament by around 50, and to establish parity of electorates in each Constituency of 77,000 plus or minus 5%. There are only two exceptions to this, with the Isle of Wight not being one of these. If this becomes law, and the Isle of Wight do not get exemption, this would result in the equivalent of 30 wards being added to a mainland constituency.

RESOLVED – THAT A LETTER WOULD BE SENT TO THE DEPUTY PRIME MINISTER REQUESTING THE ISLE OF WIGHT CONSTITUENCY BE IDENTIFIED AS AN EXEMPTION TO THE PROPOSALS TO ESTABLISH PARITY OF ELECTORATES.

13. HIGHWAYS ISSUES

**10/304. Progress Report.**

An email had been sent to Highways regarding the outstanding Highway issues as follows:-

- Traffic Survey in the vicinity of St Marks Church, Station Road
- Walking the Road with a Parish Councillor in New Road
- Reinstatement of yellow lines at the junction of St Edmunds Walk and New Road.
- Harwoods Crossing.
- 20 mph in all residential areas.
- Brocks Copse Road – traffic count. (It was reported at the meeting that the traffic count in Brocks Copse Road is due to take place in August).

**At this point the following matters were raised:-**

**10/305. Meeting at Fishbourne regarding traffic issues.**

The representative from the Parish Council who attended the meeting at Fishbourne, regarding traffic in connection with the ferry terminal at Fishbourne, reported back to the meeting. A discussion followed about the role the Parish Council wished to take.

RESOLVED – THAT THE PARISH COUNCIL WILL KEEP A WATCHING BRIEF ON DEVELOPMENTS REGARDING THE TRAFFIC TO AND FROM THE FISHBOURNE FERRY.

**10/306. Proposed Traffic Lights at New Road.** The old Warners Holiday Camp had been sold. This led on to a discussion about the proposed traffic lights at the High Street end of New Road. Extreme concern was raised about this as this would result in the lay-by being removed, which would affect local businesses.

RESOLVED – THAT THE LOCAL MEMBER WOULD SET UP A MEETING WITH HIGHWAYS AND INCLUDE THE CHAIRMAN AND THE CLERK TO DISCUSS THE IMPACT IF THE PROPOSED TRAFFIC LIGHTS ARE INSTALLED AT THE HIGH STREET END OF NEW ROAD.

14. DOUBLE YELLOW LINING IN RECTORY DRIVE

**10/307. To consider a request for double yellow lines in Rectory Drive.**

Residents in the lower part of Rectory Drive had requested double yellow lining be extended. The Isle of Wight Council are looking into the possibility of extending the lines. Discussion took place as to whether there is still an eighteen month moratorium on the provision of other yellow lining.

RESOLVED – THAT THE CLERK WOULD LOOK INTO THE SITUATION REGARDING THE 18<sup>TH</sup> MONTH MORATORIUM ON YELLOW LINING OF ROADS.

15. WICI (Wootton Interactive Community Information)

**10/308. Progress report following the launch of the WICI at Party in the Park.**

The new kiosk was taken to Party in the Park as well as wireless laptops. The WICI was demonstrated, with a lot of interest and support being evident. Evening workshops will be set up for the people who expressed an interest in getting involved. The average use of the new website is double that of old website. The grant bodies have signed off the application for the monies spent and are impressed with what they have seen.

**10/309. To remind members that help is still needed to supply content for the WICI.**

Members were reminded that information is still needed for the WICI, with this being an ongoing requirement.

**10/310. To progress the Management/Monitoring Plan.**

More moderators are required to manage and monitor the WICI.

16. PARTY IN THE PARK

**10/311. To inform members how Party in the Park went.**

Party in the Park was a great success. Over £300 was raised on the raffle and the bouncy castle, which will go towards next years Party in the Park. Thanks were given to all involved, with special thanks being given to Madge and Brian Reeves for their hard work, as Party in the Park would not happen without them. A de-briefing meeting regarding Party in the Park will be held in the next few weeks to consider any issues resulting from this event. Concern was raised about the new 26

page document which the Clerk had had to submit to the Fire Service. Risk Assessments have always been submitted and it was felt the new requirements were a step too far.

17. COMMITTEES AND MEETINGS.

To report on the following meetings:-

**10/312. IWALC Executive.**

Members had been provided in advance with reports of two IWALC Executive Meetings that had been held on 17 June 2010 and 15 July 2010. Copies of which form Appendix B of these minutes.

Any other meetings.

**10/313. Island Waste.**

It was reported that this was a very short meeting, with nothing to relay to the meeting.

**10/314. Society of Local Council Clerks – Clerks Meeting.**

The Clerk and Acting Clerk attended the Clerks Meeting. Issues raised included the joint meeting of the NALC and SLCC. Concern was expressed about parts of the Big Society and how this may be rolled out regarding the voluntary sector who could override some Parish Councils. Nationally only 8% of Parish Councils have Quality Status, with the Isle of Wight being unusual in having 45%.

**10/315. Village Partnership Meeting.**

i) To endorse the minutes of the Village Partnership Meeting held on 1 June 2010. RESOLVED – THAT THE PARISH COUNCIL ENDORSES THE MINUTES OF THE VILLAGE PARTNERSHIP MEETING HELD ON 1 JUNE 2010.

ii) To report on the meeting held on 6 July 2010.

Matters raised at the Partnership meeting held on 6 July 2010 included:-

- Update on the WICI. The kiosk is now at the HIC and looks very impressive. WICI was launched at Party in the Park. All of the grant funding has been spent, with the balance of monies awaited. A good technical team are in place.
- Party in the Park. The arrangements for Party in the Park were discussed.
- Date of the next meeting will be set at a later date.

18. CORRESPONDENCE.

For information only.

**10/316. Preliminary Scheme Notification to works proposed at B175 Brocks Copse Bridge.**

This will involve the removal of vegetation, dewatering the bridge for inspection and carrying out all necessary repairs. Anticipated date late August 2010.

**10/317. Notification of License issued**

The application for a Premises licence for Tesco Express has been issued.

**10/318. Code of Conduct Training**

A Code of Conduct training session is taking place at the Broadway Centre, Sandown on 28<sup>th</sup> July at 5.00 p.m.

**10/319. Shoreline Management Plan**

Notification from the Isle of Wight Council that a decision has been taken that the draft coastal defence policies set out in the draft Isle of Wight Shoreline Management Plan be approved and that the three month public consultation stage be allowed to commence.

**10/320. Isle of Wight Playing Fields Association**

To enable them to be active and preserve playing fields for future generations they are asking each Parish and Town Council to donate a small sum of money annually (probably not more than £25). (The Parish Council has a moratorium on grant funding at this time).

**10/321. Isle of Wight Musical Competition Festival**

This helps young people on the Island to display their talents. They rely on volunteers and are asking for a contribution towards the cost of their 2011 festival.

**10/322. Isle of Wight Best Kept Village Awards**

Invite to the presentation of the Awards at Arreton Community Hall on 23 September 2010.

**10/333. Victim Support**

They support victims of crime and offer a free, independent, confidential service. They need financial support.

19. ACCOUNTS.

**10/334. To consider and approve the accounts for payment**

Members were presented with the accounts for payment

RESOLVED – THAT THE ACCOUNTS PRESENTED TOTALLING £6617.60 BE PAID, A COPY OF WHICH FORMS **APPENDIX A** OF THESE MINUTES.

20. TO RECEIVE ANY ITEMS FOR INCLUSION ON THE NEXT AGENDA.

Unless there are any urgent matters to discuss, the next Parish Council Meeting will be held on 21 September 2010.

**10/335. Medical Centre**

The situation regarding the planned medical centre needs to be discussed as nothing seems to be happening.

At this point the Parish Clerk, Lynda Smith, was thanked for her hard work over the past 21 years. Lynda is leaving the Parish Council to take early retirement and she said of her time as Parish Clerk "it had been a joy".

IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED FOR THE FOLLOWING ITEM AND THEY ARE INSTRUCTED TO WITHDRAW – IN ACCORDANCE WITH PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S1(2) AND STANDING ORDER NO. 57.

21. STAFF MATTERS

**10/336.** The Parish Council considered contractual issues associated with the new Clerk's Terms & Conditions of employment.

**10/337.** The Village Plan will be completed by the existing Clerk after she has left the employment of the Parish Council.

There being no further business to discuss the meeting closed at 8.35 p.m.

Signed.....dated.....