

MINUTES OF THE MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON TUESDAY 16 NOVEMBER 2010 AT 7.00PM IN WOOTTON COMMUNITY PRIMARY SCHOOL, CHURCH ROAD, WOOTTON BRIDGE.

Present: Councillor Ken Morris (Chairman)  
Councillor Steve Porter (Vice-chairman)  
Councillors Dick Doran, Brian Ballard, Barrie Hailstone, Peter Mundell,  
Roy Murphy, Barry Abraham, Sarah Fulford

Also present: 4 Members of the Public  
Val Cooper Parish Clerk

*Matters raised during the Open Forum*

- Progress of the new medical centre in Brannon Way.  
*This was referred to under Matters Arising (see below).*

1. APOLOGIES FOR ABSENCE.

**10/422.** Apologies for absence were received from Councillor R Ashley and PC Nick Massey.

2. MINUTES.

**10/423.** RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 19 OCTOBER 2010 BE APPROVED AS A CORRECT RECORD AND SIGNED BY THE CHAIRMAN

3. DECLARATIONS OF INTEREST.

**10/424.** Councillor R Murphy declared a personal and prejudicial interest in matters relating to the WICI.

Councillor D Doran declared a personal and prejudicial interest in matters relating to Rectory Drive.  
Councillor D Doran declared a personal and prejudicial interest in matters relating to Tesco.

4. MATTERS ARISING.

Progress reports only.

**10/425. WICI (10/391).**

The Clerk and Assistant Clerk had attended training sessions. “Champions” training had been set for 18 November 2010. Councillors’ availability was requested for training.

**10/426. Shoreline Management Plan (10/393)**

The Coastal Protection Team were in the process of collating and responding to comments made on each point of the Shoreline Management Plan proposals. The Steering Group will take all consultation comments from Stakeholders into account when determining revisions to the draft SMP and will produce the Final SMP document in December.

**10/427. Gravel Pit Road Footpath (10/406).**

The local member advised the meeting that there had been reports of cars being driven from one end to the other along this footpath. Until the ownership of the footpath is known it is difficult to address this issue. Investigations are to continue.

**10/428. Gravel Extraction – Palmers Road (10/420).**

The local member had been provided with information that there is no evidence of this gravel extraction being an ongoing situation. Information received is that the gravel extraction was for test pits.

**10/429. Cleaning of Toilets in the Village Square (10/408).**

The local member was waiting to hear back from the Isle of Wight Council regarding the cost of cleaning the toilets and whether there would be an expectation for the freehold of the building to be taken over. A review of public toilets is underway, the implications of which are a concern.

**10/430. Community Wind Turbine (10/298).**

The local land owner had advised the Parish Council that his offer of land for a community wind turbine still stands. At Party in the Park, Talk Back Panels were used to obtain the priority villagers gave to a number of issues. 63% of those using the panels expressed a strong interest in a

community wind turbine being explored further. Discussion took place at the meeting when it was felt that further commercial proposals are required from the land owner before taking this further.

**10/431. Creek Gardens 10/193).**

The issue of ownership of the Public Open Space had been raised by a member of the management company at Creek Gardens. The Parish Council had responded to this and were unable to get further involved.

**10/432. Medical Centre (10/367).**

The new medical centre proposed for Brannon Way has yet to be progressed. This is to be pursued by the local member.

5. PLANNING APPLICATIONS.

To comment on the following planning applications:-

**10/433.** Application No. P/01597/10 TCPL/00922/N

33 High Street, Wootton Bridge

Conversion and renovation of former bank and change of use to veterinary practice to include replacement windows and doors, two chimney stacks, renovation works to roof, single storey rear extension with roof space accommodation and dormer window on west elevation to provide additional vet facilities with residential flat over.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO PLANNING APPLICATION P/01597/10 TCPL/00922/N.

- THAT THE PARISH COUNCIL WILL WRITE TO PLANNING IN SUPPORT OF THE APPLICATION.

**10/434.** P/01598/10 LBC/00922/M

33 High Street, Wootton Bridge

LBC for conversion and renovation of former bank and change of use to veterinary practice to include replacement windows and doors, two chimney stacks, renovation works to roof, single storey rear extension with roof space accommodation and dormer windows on west elevation to provide additional vet facilities with residential flat over.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO PLANNING APPLICATION P/01598/10 LBC/00922/M.

**10/435.** P/01595/10 TCP/18362/C

Oaklands, New Road, Wootton Bridge

Proposed replacement pontoon and landing stage.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO PLANNING APPLICATION P/01595/10 TCP/18362/C.

**10/436.** P/01624/10 TCP/20245/C

Woodside Bay Holiday Village, New Road, Wootton Bridge

Variation of condition no. 9 on P/00172/99 TCP/20245/A to allow the retention of a 3m slipway for amenity purposes.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO PLANNING APPLICATION P/01624/10 TCP/20245/C.

**Urgent planning matters: Any other planning applications received after the Agenda was published:-**

**10/437.** No other planning applications had been received.

**To receive any notices of planning decisions, appeals, Tree Preservation Orders etc.**

**10/438. Tree Preservation Order**

TPO/1994/28 – Oakhanger, Woodside Road

**10/439. Decisions.**

Members were informed of the following decisions received since the last meeting.

P/00977/10 TCP/00193/R – Withdrawn

Continued .....

**10/440. Appeals**

P/00606/10 TCP/30146

Land adjacent The Fens & North of Fairhaven, Lower Woodside Road  
Demolition of annexed holiday unit, outline for residential bungalow.

6. YOUNG PEOPLE'S REQUIREMENTS IN THE VILLAGE.

To welcome the Youth Club member to the meeting and to discuss youth issues in the village.

**10/441.** There were no Youth Club representatives at the meeting.

**10/442. Youth Club Reorganisation.**

The reorganisation plan for the Youth Service was due out the day after the meeting. Concern was raised about the future of the old school building and the best way to secure this for the community. The local member was to try and set up a meeting in this respect.

7. PROPOSED TRAFFIC LIGHTS AT THE JUNCTION OF HIGH STREET & NEW ROAD AND RESULTANT REMOVAL OF LAYBY.

**10/443. Outcome of Meeting with Highways on 12 November 2010.**

It was felt that progress had been made and that Highways are working on a solution by looking at alternative proposals and the differing suggestions for the junction. Highways mentioned that two designs have been drawn up but have yet to be subject to a safety check. The original planning application and legal agreement were looked at and discussion took place about the lack of consultation at the time. It was agreed that the Council can propose a change to the s106 planning agreement. There was general agreement that if the visibility splay can be widened this will keep all parties happy. Mr Hayward of Highways is to come back with his proposals, which will hopefully be available by the time of the next meeting.

At the meeting with Highways a suggestion was made for heritage work to be carried out on the shop side of the junction on the pavement down to and including the pull in outside the butchers. The need for a pedestrian crossing at the Sloop had already been mentioned as well as at the Island cycleway and walkway as this is where the greatest need is felt to be.

Mr Moore, the local resident who had been assisting with the issue of the traffic lights and layby, was thanked for all his hard work.

RESOLVED – THAT THE PARISH COUNCIL WOULD KEEP A WATCHING BRIEF TO MAKE SURE THE ISSUES RELATING TO THE PROPOSED TRAFFIC LIGHTS AT THE JUNCTION OF HIGH STREET AND NEW ROAD ARE PROGRESSED.

8. REVIEW OF THE WOOTTON TRAFFIC ORDER.

**10/444. Outcome of the small committee meeting held on 10 November 2010 regarding No Waiting parking restrictions.** (Emailed to Members on 11.11.10)

The proposals put forward by the Isle of Wight Council were as a result of proposals by residents. There was a lengthy discussion on the proposals made at the committee meeting on 10 November 2010, with agreement being reached to send the proposals to the Highways and Transport section.

RESOLVED – THAT THE PROPOSALS FROM THE COMMITTEE GROUP ON THE WOOTTON TRAFFIC ORDER BE SENT TO THE ISLE OF WIGHT COUNCIL, A COPY OF WHICH FORMS **APPENDIX C** OF THESE MINUTES.

9. PARKING ON THE SLIPWAY AT THE SLOOP.

**10/445. Update on parking on the slipway and how this can be addressed.**

The local member had not received the information he requested on the issue of parking on the slipway and will chase this up. This parking needs to be resolved as it has been a long standing issue and makes access awkward for those who legitimately need to use the slipway.

RESOLVED – THE LOCAL MEMBER WILL CHASE UP THE INFORMATION HE REQUESTED TO TRY AND RESOLVE CARS BEING PARKED ON THE SLIPWAY AT THE SLOOP.

10. RECTORY DRIVE.

**10/446. To discuss a proposal received to alleviate extra traffic from the new Tesco Express Store.**

A meeting was held at the Help & Information Centre with representatives from Rectory Drive who had expressed concern about speeding and other traffic related issues since the new Tesco store

had opened. The possibility of making Rectory Drive a cul-de-sac was raised by the representatives. The local member subsequently took this suggestion to Highways for their views, with Highways not considering this a viable option.

RESOLVED – THAT THE REPRESENTATIVES OF RECTORY DRIVE WOULD BE INFORMED THAT HIGHWAYS ARE NOT ABLE TO CONSIDER MAKING RECTORY DRIVE A CUL-DE-SAC.

**10/447. To consider whether the Parish Council would be prepared to take on the land outside Tesco Express and plant slow growing shrubs.**

A request was made by the representatives of Rectory Drive for the Parish Council to consider taking on the land outside Tesco Express in Rectory Drive with a view to planting shrubs to screen the store.

RESOLVED – THE PARISH COUNCIL ARE UNABLE TO TAKE ON THE LAND OUTSIDE TESCO EXPRESS.

11. WOOTTON BRIDGE HISTORICAL WEBSITE.

**10/448. Presentation on the Wootton Bridge Historical Website.**

A presentation was given by Councillor Murphy, a copy of which forms **APPENDIX B** of these minutes. Councillor Morris (Chairman) felt it was an excellent review of the website's first year progress and he wished it continued success for the future.

12. NO COLD CALLING ZONE.

**10/449. To consider whether to pursue making Wootton Bridge a No Cold Calling Zone.**

A local resident had expressed concern about cold callers knocking on their door plying a trade. Wootton Bridge does not appear to have a No Cold Calling Policy, with investigations being made on how to set one up. Trading Standards are able to provide advice on this and offered to come to a Parish Council meeting to explain how to set this up.

RESOLVED – THAT TRADING STANDARDS WILL BE CONTACTED AND INVITED TO A PARISH COUNCIL MEETING TO PROVIDE INFORMATION ON SETTING UP A NO COLD CALLING ZONE IN WOOTTON BRIDGE.

13. PARISH COUNCIL PRECEPT 2011/12.

**10/450. Pre-budget discussions in advance of setting the council tax precept. To receive any suggestions for expenditure to be included in next year's budget.**

The village sign at Lushington Hill is not in a good state of repair and consideration needs to be given to replacing this. Suggestions for expenditure were requested within the next week.

**10/451. Implications of the Isle of Wight Council budget cuts.**

There are a lot of uncertainties at the moment, with serious concern among voluntary sector workers as to what the implications will be of the budget cuts that are being imposed on the Isle of Wight Council by Whitehall, and the impact on primary services. The Parish Council may be a conduit in future for reporting failures of gaps in service provision, and how to budget for this needs to be considered. The Chair, Representative of IWALC and the Clerk were going to attend the meeting at County Hall on the evening of the 22<sup>nd</sup> November to obtain further information on the proposed cuts.

RESOLVED – THAT AN INFORMAL MEETING WOULD BE HELD BEFORE THE NEXT PARISH COUNCIL MEETING TO DISCUSS THE PRECEPT FOR THE NEXT FINANCIAL YEAR.

14. HIGHWAYS ISSUES.

**10/452. Progress Report.**

- Footways – Speed Monitoring. The results of the speed monitoring had been received and did not show a need for Police intervention.
- Station Road. The Traffic Survey will be kept on the Agenda until it is carried out. The speed monitor may need to be moved back and data is to be requested.
- Crossings in the High Street. Highways want to remove the crossing outside Terry's Fish and Chip Shop but until the situation with the proposed lights at the junction of New Road and the High Street is resolved the Parish Council cannot support this. The owner of the Fish and Chip Shop is concerned that removal of the lights outside his premises would impact on his trade. Tesco's paid for the lights in the High Street to be amalgamated but this has not yet occurred.

15. CHRISTMAS FESTIVAL.

**10/453. Progress report.**

All of the arrangements are in hand. A pantomime rehearsal will be held at the HIC on Monday 22.11.10 at 7.30 p.m. Dress rehearsal on the 7<sup>th</sup> December 2010 at 6.45 p.m.

**10/454. To agree the budget to meet costs involved.**

The raffle at last year's festival raised £123 which will be used to fund this year's festival. The Clerk stated that she is hopeful that last year's raffle will cover all this year's costs. However, it would be helpful to have a contingency approval of around £200 for any unforeseen expenditure. Another raffle will be held at this year's festival.

RESOLVED – THAT THE PARISH COUNCIL WILL SET ASIDE A CONTINGENCY SUM OF £200 TO MEET THE COSTS OF ANY UNFORESEEN EXPENDITURE IN RESPECT OF THE CHRISTMAS FESTIVAL 2010 THAT CANNOT BE MET BY LAST YEAR'S RAFFLE MONEY.

**10/455. To decide on the lighting for the Christmas Festival**

Two quotations had been received for the Christmas lighting. One for £306 to install lights on the Christmas tree, connect and remove after. The second one for £204 to install motifs on columns and remove after.

RESOLVED – THAT THE QUOTATION FOR THE LIGHTING ON THE CHRISTMAS TREE WOULD BE ACCEPTED.

- THAT NO MOTIF LIGHTING WOULD BE PROVIDED ON THE COLUMNS.

16. COMMITTEES AND MEETINGS.

To report on the following meetings:-

**10/456. IWALC Executive.**

The IWALC Executive Meeting had been held on 21.10.10 at which Councillor David Pugh (Leader of the Isle of Wight Council) and Mr Steve Beynon (Chief Executive of the Isle of Wight Council) were in attendance. A further IWALC meeting was due to be held on Thursday 18.11.10, mainly addressing rural transport issues. The Budget Consultation meeting is being held on Monday 22.11.10 at County Hall with IWALC expected to meet separately to discuss the implications of the budget cuts on Parish Council. Councillor Doran will report back to members on these issues.

**10/457. IOW Branch of Society of Local Council Clerks**

The Clerk had attended a meeting of the Isle of Wight Branch of the Society of Local Council Clerks on Thursday 11 November at Arreton. Items discussed included:-

- Parish Councillor training day in the New Year for the Power of Wellbeing.
- Clerks training day in February 2011– it is hoped the Clerks can bring one of their Councillors to this.
- Councillors should go to NALC for professional advice, not the IOW Council unless it is a Code of Conduct issue.
- Budget cuts in service. A number of Clerks are attending the meeting on the evening of the 22<sup>nd</sup> November at County Hall. Liz Murray (Chairman of the IOW SLCC) will be asked to make a written statement prior to this on behalf of the Clerks about the lack of consultation with Parish Councils.

17. CORRESPONDENCE.

For information only.

**10/458. BT Race for Infinity** (update of exchange at Wootton Bridge)

Email received from the Clerk at Havenstreet & Ashey Parish Council. They requested Wootton Bridge Parish Council visit the website titled BT Race for Infinity which goes through the steps of voting for the update. The Clerk at Wootton Bridge Parish Council had already voted for this.

RESOLVED – THAT THE CLERK WOULD EMAIL MEMBERS WITH DETAILS OF BT RACE FOR INFINITY SO THAT THEY COULD VOTE FOR AN UPDATE OF THE BT EXCHANGE AT WOOTTON.

18. ACCOUNTS.

**10/459. To consider and approve the accounts for payment**

Members were presented with the accounts for payment.

RESOLVED – THAT THE ACCOUNTS PRESENTED TOTALLING £2,828.41 BE PAID, A COPY OF WHICH FORMS **APPENDIX A** OF THESE MINUTES.

19. TO RECEIVE ANY ITEMS FOR INCLUSION ON THE NEXT AGENDA.

**10/460. Items to be included on the next agenda:-**

No matters were raised for the next Agenda.

**10/461. Other general matters raised included:-**

- Concern was raised about Park Lodge and the fear this may be demolished. Following a brief discussion the local member stated that he did not believe this was a listed building.
- The Christmas meal was discussed and will be at the Woodmans Arms following the Parish Council meeting on 15 December 2010.
- The December Parish Council meeting will be held at 6.00 p.m. on Wednesday 15 December 2010.

There being no further business to discuss the meeting closed at 8.35 p.m.

Signed.....dated.....